



**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS**

**Monthly Meeting Minutes
June 18, 2019
Opened 1:42 pm
Closed 2:23 pm**

MEMBERS PRESENT: J. Bacon, T. Clarke, L. Dutrieux, M. Helmsing, S. King, S. Osmanovic

ABSENT: B. Igusky, J. Warfield, C. Hall, J. Miller

CALL TO ORDER: T. Clarke called the meeting at 1:42 pm.

APPROVAL OF MINUTES: Approval May 21, 2019 minutes; Motion made by T. Clarke and second L. Dutrieux. All in favor.

HR NOTES:

1. Letters are being printed now. There should be delivery of July 1st for the payment summaries. Kirk Toliver needs to review all first then he will give to business managers to have your supervisors distribute to you.

NEW BUSINESS: Nothing to report

TREASURER'S REPORT: Looking into a charge of 45.60 for 'Supplies' from our account. Will reach out to the group so that Selma can be provided with a receipt.

COMMITTEE REPORTS: Nothing to report

UNIVERSITY COMMITTEE REPORTS

Diversity Council: Next meeting is June 21st

Food Service Advisory Committee- Einstein Beagles will be going on the ground level of Kettler Hall and will be run by Aramark staff

Adjournment - Meeting adjourned by motion T. Clarke and second by L. Dutrieux.

Respectfully Submitted,
Lindsey Dutrieux

<p>CSSAC "THE BRIDGE"</p>

Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Send BRIDGE questions to Tanner Clarke, KT 145 1-5706, Jacqueline Warfield VA 117 1-6709. An electronic version of this form is available on the CSSAC web site at:

<https://www.pfw.edu/committees/cssac/contact-us/>

PFW CSSAC home page address:

<https://www.pfw.edu/committees/cssac/index.html>

West Lafayette CSSAC home page address: <https://www.purdue.edu/cssac/>